Permit #F00147183

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00147183 **Type of Permit:** FILMING **Release Date:** 01/25/2019

Production Company AMERICAN FILM INSTITUTE

Insured Company Name AMERICAN FILM INSTITUTE
Contact Phone No. 1 323-856-7600
Contact Phone No. 2
Fax 323-467-4578
Address 2021 N WESTERN AVE
LOS ANGELES, California 90027

Production Title BRO, CHRISTMAS TREE

Type of Production Student

Producer Rebecca Muench

Director Clement Yang

1st AD Niko Ren

Production Manager Jordan Tyner

FilmL.A. Coordinator Ramona Jones

Location Manager Rebecca Muench
Primary Phone Mobile - 6143012050
Secondary Phone

Location Assistant Jordan Backhus
Primary Phone Mobile - 6143012050
Secondary Phone

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE $26.00
SIMPLE

Total Permit Fee $26.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00147183	**Location Manager**	Rebecca Muench
Production Company	AMERICAN FILM INSTITUTE	Primary Phone	Mobile - 6143012050
Insured Company	AMERICAN FILM INSTITUTE	Secondary Phone	
Production Title	BRO, CHRISTMAS TREE		

Location Address 7118 Park Manor Ave, Los Angeles, CA, 91605

Location Type Private Residence

Prep Dates 1/25/2019 - 1/25/2019 12:00 - 18:00 1 day

Film Dates 1/26/2019 - 1/28/2019 09:00 - 22:00 3 days

Open or Closed to the Public Closed

Generic Conditions
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents
BRO CHRISTMAS TREE Letter.pdf
AFI 'Bro Christmas Tree' - 7118 Park Manor Ave.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	2
Cube Trucks	1
Generator	1
Picture vehicles	1

Personnel on Location

Type	Quantity
Cast	3
Crew	29

Filming Activities Camera in car; Drive ups & away; Equipment on property; Exterior establishing shots; Handheld equipment; Interior and exterior dialogue; Interior and exterior motion without sound; Snow machine;

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Gabriel Martinez

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Summary Information — Location

Permit Number	F00147183	**Location Manager**	Rebecca Muench
Production Company	AMERICAN FILM INSTITUTE	Primary Phone	Mobile - 6143012050
Insured Company	AMERICAN FILM INSTITUTE	Secondary Phone	
Production Title	BRO, CHRISTMAS TREE		

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
The Picture vehicle and Generator will be placed in the driveway. Will carpool crew.

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AFI
CONSERVATORY

January 14, 2019

To Whom It May Concern:

Re: **Rebecca Muench, First Year Producing Fellow**
"Bro, Christmas Tree"
Shoot Date(s): 01/26/2019 to 01/28/2019

This letter is to introduce the above named individual who is currently enrolled as a First Year Fellow at the American Film Institute Conservatory.

The American Film Institute is a non-profit educational organization dedicated to advancing and preserving the art of the moving image in the United States. The AFI Conservatory, a branch of the institute, is an accredited graduate institution offering the Master of Fine Arts degree.

The above named Fellow is engaged in filming a required class project. The First Year productions of the AFI Conservatory are exercises for educational purposes only, and are not exhibited for commercial purposes. The American Film Institute is the owner of and provides all necessary insurance for the projects.

The American Film Institute is a non-profit educational organization, which has tax exempt status under section 501 (c) (3) of the Internal Revenue Code of 1954, federal identification number 52-6072925.

AFI would be grateful for any cooperation and assistance that can be provided to these individuals in connection with the production of this required exercise. Should you require any further information, please contact me at the number listed below.

Best regards,

Michael Ramos
Production Services, AFI Conservatory
Tel. 323.856.7644

Note: Please be advised that no Fellow may incur a financial or legal obligation in the name of nor act as an agent for the American Film Institute. Any such arrangements must be made directly with the individual Fellow as the personally responsible party.

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AFI Conservatory
American Film Institute
2021 North Western Avenue
Los Angeles, CA 90027
323.856.7600 Phone
323.856.7778 Fax
www.AFI.edu

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NOTICE OF STUDENT FILMING

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	Bro, Christmas Tree					
FILMING ADDRESS	7118 Park Manor Ave					
DATE(S)	1/26-28					
HOURS	FROM	900a	AM / PM	TO	1000p	AM / PM

Description of scenes & parking:

Int. and Ext. scenes of conversation. AKA no loud party noises or music.

**** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ****

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Rebecca Muench	614-301-2050
Name of Primary Student Contact	Daytime Phone #
The American Film Institute Conservatory	323-856-7651
Name of School/Class Administrator	Daytime Phone #

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

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